



***A wedding that
is distinctively you***

***Thank you for considering Dunedin
Leisure Lodge for your very own,
unique, wedding celebration.***

*From the moment you book, our experienced team offers a
personalised service to ease the stress of planning your
special day.*

*You can focus on walking down the aisle in our beautiful
landscaped gardens and enjoying your first dance together.
Your special day in one all-weather venue, surrounded by
family, friends and loved ones.*



Ceremony & Reception

For wedding day memories that you will treasure forever, celebrate your special day somewhere special.

The hotel's beautiful, landscaped gardens and grounds are the ideal backdrop for your ceremony and a wonderful place to enjoy canapes and bubbles post ceremony; with family and friends.

As the only garden hotel in Dunedin and located on the doorstep of the Dunedin Botanic Garden, you won't have to venture far to capture your special wedding photos that you will cherish forever.

Alternatively choose the historic Oast House with its stunning blue stone walls and vaulted ceiling as a wedding chapel and reception venue for smaller weddings.

For larger weddings, enjoy great food and dancing in the McGavin Room, overlooking the hotel's stunning gardens.

Let Dunedin Leisure Lodge's experienced team help achieve your dreams of a perfect and memorable wedding day!



Wedding Inclusions

All weather venue for your wedding ceremony

Landscaped grounds for outdoor wedding ceremonies include

30 x chair set up, 2 x wine barrels & 1 x arch way

Venue for your reception

Complimentary car parking for wedding guests

Special accommodation rates for your guests

Catering

Beverage requirements

Food & beverage staff

Tablecloths & napkins

Cutlery & glassware

Provision of cake knife for wedding reception

Complimentary cutting of wedding cake

OUR GIFT TO YOU

When you book your wedding reception at Dunedin Leisure Lodge, we will offer the bride & groom a complimentary Honeymoon Suite for your wedding night including full room service breakfast & late checkout*

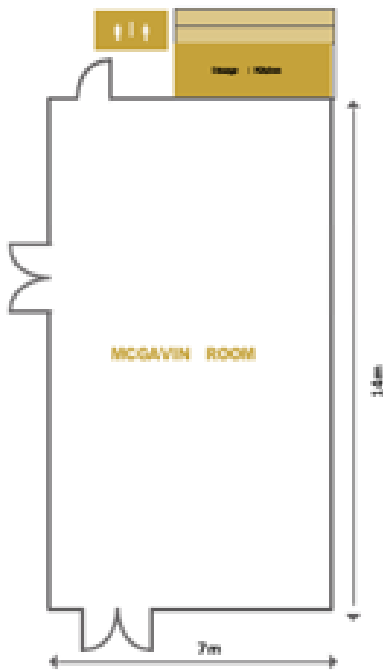
**Conditions apply*



Wedding Venues

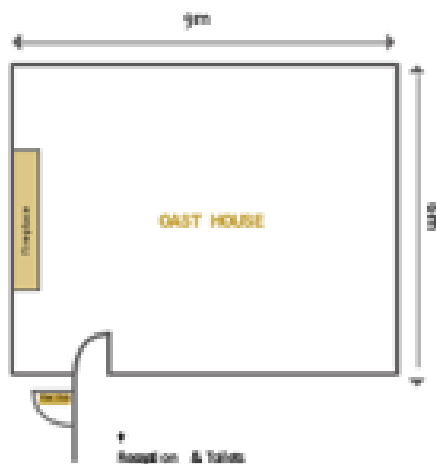
Room Capacities

Name	Banquet	U-Shape	Cocktail
McGavin Room	64	32	100
Oast House	24	20	50



McGavin Room – \$850 per day including gst

Located on the 1st floor of the hotel, the McGavin Room is the largest dedicated function room. With natural lighting & a balcony featuring views of the spectacular gardens, this room is delightful during both the day & evening.



Oast House – \$600 per day including gst

Located on the ground floor of hotel with magnificent bluestone feature walls & vaulted ceiling. The gas fire creates an atmosphere of warmth in comfortable surroundings.

Wedding Guests Accommodation

A wide range of guest accommodation options are available at Dunedin Leisure Lodge for the bridal party and guests. We can offer your guests special accommodation pricing and a dedicated landing page and promo code for your guests to book direct on our website. Please enquire.

Standard Hotel Rooms

Comfortable and affordable Dunedin accommodation choice, ideal for families and friends travelling together. Choose from 1 x king bed or 2 x double beds or 1 x double + 2 x single beds. Your city facing room is equipped with a refrigerator and tea and coffee making facilities. There is a flat screen TV for your entertainment offering SKY channels & FREE unlimited WiFi. An ensuite bathroom has a shower.

Superior Hotel Rooms

These well-appointed, garden facing rooms are ideal for relaxing with your friends and family. Enjoy views of the hotel's landscaped gardens from your balcony or patio complete with outdoor chairs. Choose from 1 x super king bed or 2 x double beds or 2 x queen beds. There is a flat screen TV for your entertainment offering SKY channels & FREE unlimited WiFi. An ensuite bathroom has a shower.

SUPERIOR HOTEL SUITES

Enjoy the luxury of more space with an adjacent lounge area complete with comfortable couch and table & chairs. There is also a study nook with a desk and chair and FREE unlimited WiFi. Refrigerator, microwave and tea and coffee making facilities.

Dunedin Leisure Lodge

Wedding Terms & Conditions

DEPOSIT

All reservations for weddings must be confirmed in writing within ten days of a tentative booking. A non-refundable deposit of \$500.00 must be paid in advance to confirm your reservation.

ORGANISATION DETAILS

All requirements including menu options, timetable, equipment hire, room layouts and approximate numbers are required fourteen (14) days prior to your event.

Final numbers must be confirmed 7 working days prior to the event.

Dunedin Leisure Lodge reserves the right to charge in accordance with numbers confirmed even if less are actually served. If more numbers are catered for then additional charges will apply.

Accommodation block bookings of 12 or more rooms must be confirmed 30 days prior to arrival. A full rooming list must be received 21 days prior at which time any non-confirmed rooms will be released.

CANCELLATION

All cancellations should be in writing addressed to the Functions Manager.

Cancellations received less than five (5) working days before the wedding will incur a charge of 50% of the room hire charge.

Cancellations received less than 48 hours before the wedding date will incur a charge equivalent to one full day's room hire.

Accommodation cancellations must be made 24 hours prior to arrival. Some cancellation fees may apply.

DAMAGE

Function organizers will be held liable for any willful damage sustained to the hotel property and grounds during any functions. We request that Bluetack be the only adhesive used on event spaces and walls.

No glitter, confetti or fake rose petals to be use on the grounds & function spaces.

LIABILITY

The hotel will take all necessary care but accepts no responsibility for damage or loss to merchandise left at the hotel prior, during or after functions. We request any goods forwarded to the hotel be clearly labelled to the Events & Wedding Manager stating the conference name. The Events & Wedding Manager must be notified of their pending arrival. Personal property must be removed from the function rooms immediately following the completion of your function, unless prior arrangement has been made with the Events & Wedding Manager.

NOISE CONTROL

Due to our proximity of our guest's rooms, we ask that music volume to be maintained at a "reasonable level". The Hotel retains the right to request music levels be turned down following requests from our house guests. We ask that all music be turned off or to a very low level at 11:00pm and turned off completely at 11:30pm.

BAR FACILITIES

The hotel bar facilities are licensed until 1:00am.

PAYMENT DETAILS

A non-refundable deposit is required at the time of confirming your booking.

All accounts including accommodation must be settled prior to completion of your event. This may be in the form of prepaid bank deposit, cash, credit card or Eftpos payment.

Please note that a 1.5% surcharge applies to all accounts paid by credit card.

Cheque payments are only accepted if they are made 5 working days prior to your event or at prior arrangement with the Hotel.

The credit card you supply on the credit card authorization, will be charged if either damage occurs due to your event or if payment is not paid within the time frame. You will be notified prior to your card being charged.

All prices quoted include Goods and Services Tax. All prices are subject to change.

Please note a 15% surcharge applies on all public holidays.

I hereby agree to the terms and conditions as outlined in the Heritage Dunedin Leisure Lodge Wedding Information Guide. Please send back a signed copy of the above-mentioned terms and conditions to the Events & Wedding Manager.

Bride

Name: _____

Phone: _____

Email: _____

Signature: _____

Groom

Name: _____

Phone: _____

Email: _____

Signature Today's Date: _____

Wedding Date: _____

Ceremony location: _____

Reception location: _____

If you require further information or would like to make a time to view our facilities with our Conference & Weddings Manager, please contact us.

Dunedin Leisure Lodge | 30 Duke Street | Dunedin 9016 | New Zealand

Ph: +64 3 477 5360 | Email conference@dunedinleisurelodge.nz | www.dunedinleisurelodge.nz

Bank Account Details Distinction Leisure Lodge Dunedin Limited BNZ Invercargill 02-1265-0035844-000