



DISTINCTION WHANGAREI

• HOTEL & CONFERENCE CENTRE •



WEDDING PACKAGE





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Your wedding day is one of the most important days in your life and as such we at Distinction Whangarei will work with you to make your vision a reality.

Allow us to arrange the perfect setting for your celebration, whether you plan an intimate wedding or a grand affair to mark the new chapter of your life.

Our Wedding Package and professional staff will assist you with your arrangements and work in close conjunction with you leading up to the big day to ensure the special event is as smooth and seamless as possible for you, family, and friends.

A warm invitation is extended to you to view our venue and further discuss your specific requirements.

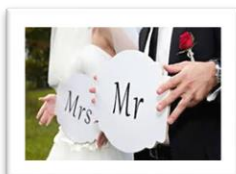
Distinction Whangarei offers the Bride and Groom a free room on your wedding night and complimentary breakfast in the Restaurant the following morning. Should your guests require accommodation this can be arranged at a discounted rate for groups of ten or more rooms.

We are centrally located with ample onsite complimentary car parking.

Please refer to our conference/banquet terms and conditions of use for payment and deposit details.

If you have any questions, please do not hesitate to phone me to discuss any requirements you may have for your special day.

Tiana Tishe Mehana-Puru
Conference Co-Ordinator
Distinction Hotel and Conference Centre Whangarei





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Marina Function Room: \$335 per day

Hatea Function Room: \$250 per day

Combined: \$595 per day

Banquet: Round = 60 / Trestle = 80

Banquet: Round = 30 / Trestle = 40

Banquet: Round = 94 / Trestle = 120

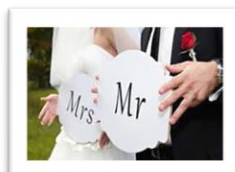


Included in the venue hire:
Tables – trestle or large round
Table cloths
Crockery, cutlery, and glassware



We can also arrange the following at an additional charge:

Linen napkins
Floral arrangements
Colour themed, personalised reception styling



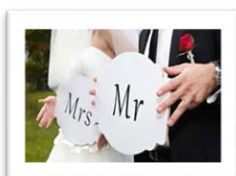
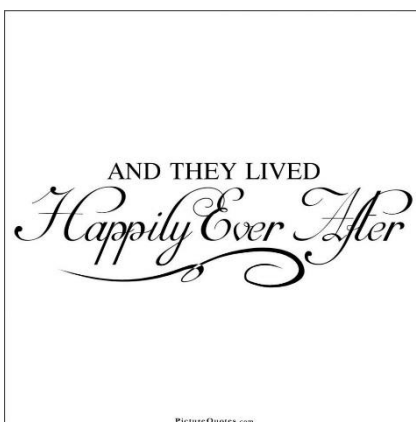


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Checklist:

Planner contact details	<input type="checkbox"/>
Ceremony venue and time supplied	<input type="checkbox"/>
Accommodation reserved	<input type="checkbox"/>
Signed contract and deposit/credit card supplied	<input type="checkbox"/>
Table plan	<input type="checkbox"/>
Reception program	<input type="checkbox"/>
Total number of guests	<input type="checkbox"/>
Room adornment	<input type="checkbox"/>
Equipment hire	<input type="checkbox"/>
Catering and Beverage requirements	<input type="checkbox"/>
Cake, table, knife	<input type="checkbox"/>
Any dietary specifics	<input type="checkbox"/>
Entertainment	<input type="checkbox"/>
Music	<input type="checkbox"/>
Photographer	<input type="checkbox"/>
Hair and Make up	<input type="checkbox"/>
Transport	<input type="checkbox"/>





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Please see the below options we have available for selection and then pick from the appropriate menu.

\$48.00 per person

One Entrée
Two Salads
Two Mains
One Hot or cold Dessert
Roast vegetables
Steamed seasonal vegetables

\$58.00 per person

One Entrée
Three Salads
Three Mains
Two Desserts Hot or Cold
Roast Vegetables
Steamed seasonal vegetables

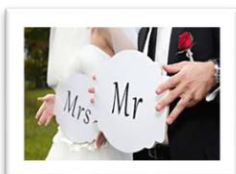
\$68.00 per person

One Entrée
Four Salads
Four Mains
Three Desserts Hot or Cold
Roast vegetables
Steamed seasonal vegetables

Complimented with Tea & Coffee

Alterations can be made to this menu to suit your requirements

All items are subject to availability & any alterations will be substituted accordingly





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BUFFET MENU OPTIONS:

Entrée:

Soup of the day with warm breads & butter

Breads with assorted spreads & various dipping sauces

Salads:

Potato & egg salad tossed in mayonnaise

Tossed green salad with lettuce, tomato, spring onion and cucumber
with dressing

Coleslaw with red & white cabbage and a homemade mayonnaise

Shrimp salad

Capri Salad

Shrimp & Surimi salad

Orzo and quinoa salad

Beetroot and feta with balsamic dressing

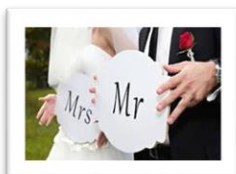
Mains:

Chicken:

Chicken breast with mushroom sauce

Caramelised chicken drumsticks

Chicken drumstick with garlic honey soy





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Seafood

Steamed fish with roast pepper sauce

Goujons of fish with fries, lemon and tartare sauce

Lamb:

Roast leg of lamb with lamb jus

Lamb stew

Lamb shank (1 each per person)

Beef:

Roast sirloin of beef with jus

Slow cooked beef stew

Pork:

Honey glazed baked champagne ham with gravy

Caramelised pork belly with sauce

Crispy pork belly with sweet vinegar sauce

Desserts Hot & Cold:

Apple crumble with custard

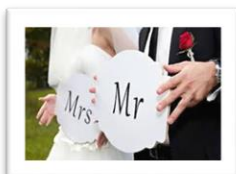
Merengue with custard and fruits

Fruit salad platter

Chocolate Mousse tart

Cheese cake bites

Assorted cakes





**DISTINCTION WHANGAREI
EVENT/BANQUET AGREEMENT**

The Agreement made on this _____ day of _____ 202__

BETWEEN Distinction Whangarei **AND** _____
of _____ (Client)

RECITALS:

- A. Distinction Whangarei is in the business of providing Conference, Banquet and Accommodation facilities to the Client.
- B. The Client wishes to engage Distinction Whangarei to provide certain of these facilities for the Client.
- C. The parties now wish to record the terms and conditions of that engagement.

IT IS AGREED THAT:

- 1. The terms and conditions of the engagement are attached.
- 2. The fee schedule is attached (Distinction quotation/confirmation letter).

SIGNED FOR AND ON BEHALF OF:

Distinction Whangarei

In the presence of:

Conference/General Manager

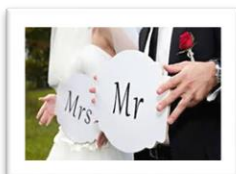
Witness

SIGNED FOR AND ON BEHALF OF:

Name

Witness

Signature



DISTINCTION WHANGAREI

CONFERENCE & BANQUET TERMS & CONDITIONS

1.0 CONFIRMATION:

- 1.1 Confirmation of a booking must be made by way of this signed contract by the Client within 14 days of the original reservation otherwise the Management of the Hotel reserves the right to cancel the booking and allocate the venue to another client.

2.0 FINAL NUMBERS:

- 2.1 The numbers expected to attend the event must be advised seven days (5 working days) prior to the commencement of the event, with final confirmation no later than 10am two working days prior to the event. This number will constitute the minimum charge.

3.0 FUNCTION ROOM HIRE:

- 3.1 It is agreed that the event will commence at the scheduled time and that the function room allocated will be vacated at the nominated time. The Hotel reserves the right to apply a charge for each additional hour exceeding the agreed specified time.
- 3.2 In the event that a designated room cannot be made available, the Hotel reserves the right to substitute comparable facilities and where possible will give the Client prior notification of the substitution.
- 3.3 Room hire charges, if applicable, are subject to the period required, number of guests in attendance and overall catering requirements.

4.0 DEPOSIT:

- 4.1 To secure a Conference reservation with the Hotel, a minimum deposit of \$500.00 or 20% of the estimated function cost (which ever is the greater) may be required at the time of confirmation.
- 4.2 To secure a Wedding or Stand-alone Banquet reservation with the Hotel, a minimum deposit of \$500.00 is payable at the time of reservation and a further payment of 50% of the estimated function cost is required at three months (3) prior to the function.
- 4.3 The Hotel reserves the right to vary the deposit amount.
- 4.4 If deposit is paid by credit card a credit card fee of 1.5% of the amount will apply.

5.0 FINAL PAYMENT:

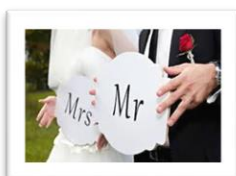
- 5.1 For Conferences, final payment will be due on departure by credit card or bank cheque unless prior credit facilities have been approved by the Credit Manager of Distinction Whangarei. If the final accounts are paid by credit card on departure, a credit card fee of 1.5% of the total amount will apply. If the final accounts are paid after departure on invoice by credit card, the full merchant card fee will be applicable to the total amount.
- 5.2 For Weddings and Stand-alone Banquets, final payment of all known expenditure will be due in full 7 days prior to the function and the balance payable at the conclusion of the event, prior to departure.
- 5.3 It is understood that in instances where prior credit facilities have not been arranged with Distinction Whangarei and where the Client's guests or invitees have incurred additional charges such as meals, laundry, toll charges and liquor, these accounts must be settled on departure. If these charges are not paid by the individual concerned, they must be settled by the Client as part of the final account.

6.0 CANCELLATION:

- 6.1 Food and beverage functions may be cancelled in writing up to 14 days prior to the function commencement without penalty to the client.
- 6.2 For cancellations between 14 days and 7 days prior to the function, the deposit will be non-refundable.
- 6.3 For cancellations less than 7 days prior to the function, a fee of 50% of the estimated total revenue will be charged.
- 6.4 For cancellations 24 hours or less prior to the function 100% of the estimated total revenue will be charged.
- 6.5 Each consecutive 24 hour period prior to the start time/day of the function is deemed to be 1 day
- 6.6 All cancellations must be received by the Hotel in writing.

7.0 FOOD & BEVERAGE:

- 7.1 The Hotel will not allow food and/or beverage of any kind onto the premises for consumption or any other purpose, for the Client or the Client's guests or invitees, unless prior arrangements have been made with the Hotel Management.
- 7.2 If specified, liquor in excess of the amount specified will not be supplied until an authorisation is signed by the Client or a duly authorised representative present at the event.
- 7.3 The Hotel reserves the right to discontinue the supply of liquor at any time, pursuant to the Sale of Liquor Act and Maori Community Development Act 1962.



9.0 HOTEL DAMAGES/INSURANCE:

- 9.1 The Client is financially responsible for any damage, breakage or pilferage sustained to the Hotel Premises or Equipment by the Client, the Client's guests, invitees, outside contractors or other persons attending the function, whether in the room reserved or any area or part of the Hotel, prior to, during or after the event.
- 9.2 Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building unless prior approval has been given by the Hotel Management. Suitable floor protection is to be used as required. Signage in Hotel public areas is to be kept to a minimum and must be approved by the Hotel Management.
- 9.3 For all exhibitions and stage set-ups produced by outside contractors, plans and power requirements must be approved by the Hotel's Chief Engineer a minimum of fourteen days prior to the event.
- 9.4 The Hotel will take all necessary care of the Client's property but will take no responsibility for damage to or loss of property or merchandise left in the Hotel prior to, during or after the function.
- 9.5 The Client will be responsible for the removal of the property after the conclusion of the event and any goods left in the Hotel after the function without prior arrangements will be deemed abandoned.
- 9.6 The Client must arrange their own personal liability insurance and security, as required.
- 9.7 The Client should conduct their function in an orderly manner, in full compliance with all applicable laws at a minimum disruption to other guests of the Hotel.
- 9.8 If the Hotel has reason to believe that a function will affect the smooth running of the Hotel's business, it's security or reputation, it reserves the right to cancel the function without liability at any time either before commencement of the function or during it.
- 9.9 The Hotel reserves the right to exclude or remove any objectionable persons from the function or Hotel premises without liability at any time during the function.

10.0 PRICING POLICY:

- 10.1 Goods & Services Tax is included in the quoted rates, unless stated otherwise. GST is subject to alteration without notice.
- 10.2 A service charge may be applicable for each additional hour a function continues after midnight based on the number of confirmed attendees. Likewise, a surcharge may apply for Food & Beverage functions of 25 guests or less.
- 10.3 Every endeavor will be made to maintain prices as quoted however prices are based on current costs and may be subject to change without notice to meet increases as they arise.

11.0 AGENCY:

- 11.1 Where the Organizer is not the Client, the Organizer warrants that it has the authority to enter into this Agreement on behalf of the Client.

12.0 ASSIGNMENT:

- 12.1 The Client may not assign its rights under this Agreement without the written consent of Distinction Whangarei.

13.0 DISPUTE AND APPLICABLE LAW:

- 13.1 This Agreement is made in New Zealand & its construction; validity & performance is determined under New Zealand law.

14.0 ENTIRE AGREEMENT:

- 14.1 The terms and conditions set out in this Agreement contain the entire Agreement as concluded between the parties.

15.0 FORCE MAJEUR:

- 15.1 Where matters beyond the reasonable control of Distinction Whangarei impairs or prevents Distinction Whangarei being able to perform its obligations under the event contract, the Client releases Distinction Whangarei from any liability or loss incidental or consequential to such matters.

16.0 COMPLIANCE WITH STATUTES AND REGULATIONS:

- 16.1 The Client shall observe all relevant statement, regulations, ordinances, and by-laws relating to their activity.

17.0 VARIATION:

- 17.1 Any variation, amendment or modification of these terms and conditions shall only be binding where omitted to in writing and executed by the parties.

